



MEMORANDUM OF UNDERSTANDING

between

(Name of Organization)
hereinafter referred to as "the Organization"

and

The Canadian Centre for Occupational Health and Safety
(hereinafter referred to as CCOHS),

a departmental corporation of the Government of Canada, incorporated under the laws of Canada.

CCOHS provides information on all aspects of occupational health and safety. CCOHS wishes to work with the Organization to achieve a safe and healthy working environment and help course attendees acquire skills and knowledge about occupational health and safety. CCOHS grants permission to the Organization to make selected electronic information available to its course attendees, and staff at an attractive subscription fee.

The following databases have been selected for their usefulness in a labour training environment:

- MSDS
- CHEMINFO
- CHEMpendium™
- OSHLINE™ with NIOSHTIC®
- RTECS®

CCOHS will provide an annual subscription and updates to these databases on the World Wide Web (WWW). CCOHS will also provide user documentation, customer service and technical assistance through its toll-free Helpline.

CONDITIONS

The Organization will designate a Senior Staff Member to endorse the program and ensure that all the above-named databases are available through the Internet to be readily accessible to all course attendees and staff. The databases will be used in accordance with the CCOHS "Terms & Conditions (Web)". The Organization shall pay CCOHS an annual subscription fee of \$1,195 CDN.

Payment of the annual fee is net thirty (30) days and shall be made to CCOHS care of: Manager, Finance, CCOHS, 135 Hunter Street East, Hamilton, Ontario, L8N 1M5 in Canadian funds for Canadian orders, and US funds for US and other countries.

*Prices shown are in Canadian (CDN) dollars. Prices and product availability are subject to change without notice.

TERM AND TERMINATION

This Memorandum of Understanding will be effective from the date indicated and continue for a term of one (1) year. It will automatically be renewed for further one-year terms, unless either party gives notice of termination at least 60 days prior to the end of the year.

The Organization may terminate this Agreement at any time upon written notice to CCOHS. Upon termination, the Organization agrees to cease delivery of the databases on the Organization's computers.

CCOHS may terminate this agreement at any time for failure by the Organization to cure a material breach of this Agreement within thirty (30) days after CCOHS provides the Organization with a written demand for performance.

NOTICES AND COMMUNICATIONS

Notices under this Agreement shall be delivered in writing to the addresses given below or to such addresses as may be provided by one party to the other:

In the case of the Organization:

In the case of CCOHS: President and Chief Executive Officer, CCOHS

IN WITNESS WHEREOF, the Organization and CCOHS have executed this Memorandum of Understanding by their respective duly authorized officers, on the dates hereinafter written.

For the Organization:

Name Title

Signed Date

For CCOHS:

Name Title

Signed Date



ORDER FORM

Date

SELECTION	ANNUAL SUBSCRIPTION PRICE	QUANTITY	SUBTOTAL
<input type="checkbox"/> Labour Support Program			
Including – MSDS			
– CHEMpendium™	\$1,195	_____	_____
– OSHLINE™ with NIOSHTIC®		_____	_____
– RTECS®		_____	_____
Supplements			
Legislation			
<input type="checkbox"/> National Legislation	\$1,575	_____	_____
<input type="checkbox"/> Regional Legislation (Ontario or Eastern or Western Canada)	\$625	_____	_____
<input type="checkbox"/> ILO Encyclopaedia, 4th edition	\$600	_____	_____

TOTAL _____ **CDN**

Billing / Shipping Information

BILL TO: New Order Renewal Customer Number

Name Title

Organization

Address

City Province/State

Country Mailing Code

Phone () Fax ()

E-mail US Federal Tax ID Number

SHIP TO: Same as above

Name Title

Organization

Address

City Province/State

Country Mailing Code

Phone () Fax ()

E-mail

Payment Terms

Cheque / Money Order / Bank Draft payable to CCOHS is enclosed (drawn on Canadian or US banks only).

Purchase Order No. Card No. Visa Mastercard American Express

Note: Your credit card will be charged in Canadian (CDN) dollars. Expiry Date Name of Cardholder

Signature



Your Privacy is Important

May we contact you at a future date, via e-mail or another method, to ask for your input evaluating our services and your satisfaction with them? Yes No

For further information on pricing contact CCOHS Client Services at 1-800-668-4284 or 905-570-8094 or clientservices@ccohs.ca
To place an order fill in the Order Form (above) and fax to 905-572-2206 or shop on-line at www.ccohs.ca

135 Hunter Street East, Hamilton ON Canada L8N 1M5

