

What is CANManage?

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Your workplace has hired CCOHS to manage your collection of safety data sheets (SDS) to ensure that data sheets are current and readily available to everyone who needs them. The name of this service is CANManage. CANManage is an online database of the data sheets used in your workplace.

In order for us to ensure that we have the correct data sheets in your CANManage collection (i.e. that they match the products in your inventory), we need specific types of information from you.

Why am I being asked to collect this information?

Employers of workplaces using, handling or storing hazardous products are required in general to do the following:

- ensure that hazardous products are identified,
- **obtain or prepare current data sheets for hazardous products and make those data sheets available** to various specified parties (e.g. workers, health and safety committee representatives/members),
- ensure that a worker who is exposed or likely to be exposed to a hazardous product receives specified education and training, and,

- assess all biological and chemical agents that the employer produces for its own use to determine if they are hazardous products.

For more information on employer duties, check your jurisdiction's health and safety legislation (often named the *Occupational Health and Safety Act*) and WHMIS legislation.

What is WHMIS?

WHMIS stands for the Workplace Hazardous Materials Information System. It is a comprehensive system for providing health and safety information on hazardous products intended for use, handling, or storage in Canadian workplaces. The main parts of WHMIS are hazard identification and product classification, labelling, safety data sheets and worker education and training. For more information on WHMIS, visit <http://whmis.org>.

Questions? Call 1-800-668-4284

or email clientservices@ccohs.ca