



## Introduction

This document is intended for employers, workers and customers/participants in campgrounds, as an overview of potential hazards in the workplace due to COVID-19.

In all cases, guidance from local public health authorities must be followed and general COVID-19 prevention practices should be implemented, as outlined in: [Protect Yourself and Others from COVID-19](#).

## Practices and Policies for Workers

- Provide education to all workers about COVID-19 prevention, signs, and symptoms.
- On arrival each day, check-in and assess all workers using current public health screening criteria. Isolate any person with symptoms. Notify workers in advance if there are changes to screening measures and policies.
- Adjust worker schedules to reflect any necessary changes to worker numbers.
- If there are fewer workers available, make sure essential roles such as trained supervision, and first aid or emergency response persons are still present.
- Make sure workers are trained to work safely before replacing the duties of others.
- Minimize contact during sign-in. Have the supervisor sign in for people (or provide separate pens), or have people text the supervisor. Clean any sign-in devices between users.
- Submit documents electronically, or wash hands after handling papers.
- Stagger meetings, breaks, mealtimes, and orientations.
- Work outdoors or remotely when possible.
- Hold meetings in an outside or large space.
- Hold verbal or electronic orientations.
- Limit sharing of equipment where possible, and clean or sanitize between users.

## Practices and Policies for Guests

- Post signs to remind everyone to follow physical distancing, hand hygiene, and respiratory etiquette. Make sure that signs are appropriate for guests' age, ability, reading and language level, and preferences. Young children may need additional supervision and help with hygiene.
- Communicate changes such as new practices, policies, and service limitations that will affect your guests before they book their trip or arrive at the campground. Inform guests using your registration system, social media, campground signage, etc. that their camping experience might be different than before. Remind them to be considerate of workers, other guests, and the environment.
- Consider providing a flexible cancellation and rescheduling policy to encourage persons who are sick or think they might be to stay home.
- Post signs where guests should not enter such as showers, day use areas, or closed trails.
- Remind guests to not visit other people that are not members of their immediate household.
- Limit the number of people gathering at one time. Be aware that each province or territory has varying restrictions about the number of non-household people who can gather in one spot.

## Facility Management



- Increase indoor ventilation rates and fresh air return where possible.
- Monitor all workers, guests, and visitors for signs and symptoms of COVID-19.
- Guide pedestrian traffic using floor markings, directional arrows, signs, and rope lane barriers.
- Post signs if a specific area or facility is closed. Secure doors and gates if necessary
- Limit the number of people allowed into a building at one time. Appoint a worker to control entry and monitor for any mandatory mask compliance.
- Use separate doors for entering and exiting, and designate one-way walking trails.
- Install physical barriers such as clear plastic guards and distancing obstacles, where appropriate, where workers interact with guests.
- Reduce the number of surfaces that need to be touched to access buildings and services.
- Use touchless automated water taps, toilet flushing, hand dryers, doors, and waste bins where possible.
- Provide handwashing or sanitizer stations at building entries and exits, and throughout the campground. Check stations regularly.
- Keep attendance records and contact information for all persons on-site should contact tracing or follow-up be required. These records include all workers, volunteers, campground and day-pass guests, visitors, and contractors.
- If workers are living on-site, follow the public health guidelines for group living.
- Check any applicable guidelines and regulations for food service, retail, and public spaces.

## Services and Activities

- Assess all of your services and activities, including beaches, parks or trails, education centres, social events, equipment rentals, swimming pools, washrooms and showers, laundry, retail, food services, and shuttle and tour vehicles.
- Only offer services and activities where physical distancing, cleaning, and disinfection can be maintained. Consider offering more frequent but smaller group activities to help maintain distancing requirements.
- Higher-risk facilities such as showers, change rooms, laundry, group camping, picnic shelter rentals, and swimming pools may need to remain closed for the season.
- Where trails are busy or too narrow to allow 2 metres between hikers, consider one-way travel, staggered starting times, and designated passing zones.
- Assess how campers' responses to distancing requirements may lead to habitat damage such as bathing in lakes, damaging vegetation, and disturbing wildlife. Communicate what is permitted.
- Consider closing every other campsite to increase distancing, and limiting the total occupancy for overnight, group camping, and day use.
- In stores, limit the number of guests allowed at one time and post signs that discourage touching items unless they are purchasing them. Adopt contactless service and payment procedures wherever possible.
- Do not provide communal food or beverage services. If providing food service, offer pre-wrapped takeout meals.
- Consider closing or limiting indoor sit-down eating areas, while expanding outdoor eating areas with well-spaced seating.
- Pre-screen participants at events, facilities, programs or services.
- Provide dedicated times for services or activities for more vulnerable groups such as seniors.
- Convert contact sports to no-contact rules, and discourage casual touching and hand shaking.
- Limit the use of shared equipment.
- Clean and disinfect activity spaces, equipment and supplies after play and between users.
- Wash or sanitize hands following play, especially after using shared equipment.
- Do not share water or refreshments.
- Discourage singing, yelling and chanting from spectators and participants.



- Reduce the number of performers or use a solo artist if distancing cannot be accommodated.

## Cleaning and disinfecting

- Identify all surfaces that must be cleaned such as shared equipment and commonly used surfaces (e.g., doors, counters, chairs, handles, railings, debit and ATMs, touchscreens, phones, light switches, and faucets or taps, etc.).
- Make sure that any worker who needs to clean has received appropriate training and uses any required personal protective equipment (PPE).
- Clean and disinfect shared work areas, facilities, work vehicles, rental vehicles (e.g., boats and bicycles), and tools between users or shifts.
- Clean and disinfect cabins and yurts between guests, and equipment that may be used by more than one person, such as trailer dump station hook-ups and bear-proof waste bin handles.
- Remove soft furnishings and objects that cannot be easily cleaned.
- If responsible for worksite laundry, ensure that linens and clothes are washed frequently. Do not shake dirty laundry. Use disposable gloves and perform hand hygiene after handling laundry. Clean and disinfect hampers and bins.
- If washrooms or showers are available, ensure they are cleaned more frequently. Provide running water, soap, paper towels, cleaning supplies, and a plastic lined waste container.
- Use household or commercial disinfectants to destroy or inactivate the virus.
  - Use a disinfectant with a drug identification number (DIN). This number means that it has been approved for use in Canada.
  - If household or commercial disinfectant cleaning products are not available, hard surfaces can be disinfected using a mixture of 5 mL of bleach (5% sodium hypochlorite) and 250 mL of water. Make sure the solution is in contact with the surface for 1 minute.
  - If liquids can be withstood, disinfect high-touch electronic devices (e.g., touch screens, pin pads, keyboards, phones) with alcohol or disinfectant wipes.
- Wear appropriate PPE such as gloves suitable for the cleaning agent.
- Use a dedicated cloth for cleaning.
- Clean so that when the surface is wiped, the surface still appears wet.
- Make sure workers or volunteers understand the risks, have received training, and understand the safety precautions for all cleaning methods and required PPE.
- Dispose of used tissues, wipes, gloves, and other cleaning materials in a plastic lined waste container. Use disposable gloves when handling garbage.

## Personal Protective Equipment (PPE)

- Continue to use PPE for existing occupational safety hazards and emergencies, as directed by applicable laws and your employer.
- Use PPE for COVID-19 if it is required or recommended by your local public health authorities.
- Train workers on how to wear, remove, work with, and care for the equipment, and to understand its limitations.
- Clean and disinfect any shared PPE before you wear it.
- Wash hands before wearing and after removing PPE.
- Provide uniforms that are laundered by a service or advise workers to change and wash their uniform after work.



## Non-Medical Masks or Face Coverings

- Follow the mask recommendations from your public health agency or other authority. Note that people may choose to wear masks regardless if there is a formal requirement.
- A mask should not be worn by anyone who is unable to remove it without assistance (e.g., due to their age or ability).
- Wear the mask correctly, making sure the nose and mouth are covered. Do not touch the mask while wearing it.
- Be aware that non-medical masks have limitations, and improper mask use and disposal can increase the risk of infection.
- Change your mask if it becomes wet or soiled. You may wish to bring a second mask in a clean paper bag, envelope, or container that does not trap moisture. Store reusable soiled masks in a separate bag or container. Do not touch the outside of the mask while removing it, and wash your hands when you are finished.
- Consider using a transparent mask or face shield, if appropriate, for guests that may require that visibility.
- Do not allow the mask to be a hazard to other activities, such as getting caught on moving machinery or equipment.

## External Service Providers

- Communicate procedural changes (physical distancing, use of non-medical masks and no-contact billing and payment options) in advance with any external service providers. Work with service providers to meet their requirements.
- When an external service provider must visit the campground:
  - minimize exposure to workers and guests.
  - maintain physical distancing as much as possible.
  - provide easily accessed hand washing facilities.
  - clean the work area before and after work is performed.

**If you or someone you know is in crisis, please contact your local hospital, call 911 immediately, or contact a [Crisis Centre in your area](#).**



It is important that mental health resources and support are provided to all workers, including access to an employee assistance program, if available.

For further information on COVID-19, refer to the [Public Health Agency of Canada](#).

Note that this guidance is just some of the adjustments organizations can make during a pandemic. Adapt this list by adding your own good practices and policies to meet your organization's specific needs.

**Disclaimer:** As public and occupational health and safety information is changing rapidly, local public health authorities should be consulted for specific, regional guidance. This information is not intended to replace medical advice or legislated health and safety obligations. Although every effort is made to ensure the accuracy, currency and completeness of the information, CCOHS does not guarantee, warrant, represent or undertake that the information provided is correct, accurate or current. CCOHS is not liable for any loss, claim, or demand arising directly or indirectly from any use or reliance upon the information.